

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
BOARD MEETING MINUTES**

January 11, 2010

A regular meeting of the Kentucky Board of Licensure for Massage Therapy was held at the Office of Occupations and Professions on January 11, 2010.

MEMBERS PRESENT

Theresa Crisler-Board Chair
Denise Logsdon-Secretary
Cheryl Turner
Michael Mansfield
Holly Anne Barnhill
Laurie Bond Horsford
Max Maxwell

OCCUPATIONS AND PROFESSIONS STAFF

Frances Short, Director
David Garr, Deputy Executive Director
Lucie Duvall, Board Administrator
Jeff Boler, Resource Management Analyst

MEMBERS ABSENT

OTHERS

Pat Sazy, KY ABMP
Julie Harper, AMTA
Pam Jenkins, AMTA
Michael West, Board Attorney

Call to Order

Theresa Crisler, Board Chair called the meeting to order at 10:13 a.m.

Approval of Minutes

Minutes from the November 16, 2009 meeting were presented for the Board's review. Denise Logsdon made a motion to approve the minutes as amended. The motion, seconded by Max Maxwell, carried unanimously.

Financial Statement

The Financial Statement for the months ending November 30, 2009 and December 31, 2009 were presented for the board's review. Cheryl Turner made a motion to approve the statement pending amendments. Motion seconded, by Michael Mansfield, carried unanimously.

Director's Report

Frances Short, Director, reported on the revised administrative fee formula to the board. Ms. Short informed the board that the previous formula had been in place for about five years or more and was difficult to understand and interpret. The new formula is simpler and provides a level playing field with other boards. Ms. Short reported that the base fee is set per a range of the number of licensees and based on the time required to work on the board by the Administrator. Charge per licensee is also based on the range of the number of licenses. The charge of \$35 per licensee is the same for all twenty boards. Ms Short also explained

the base could go up or down based on the number of licensees. There are four different levels for the base fee and Massage Therapy was listed in the mid-range giving them a base fee of \$7,500.00 for 2010.

Ms. Short presented the board with a Lease Agreement for the Transportation Cabinet Conference Center regarding the free CE course seminar provided by the Board. The board agreed to defer this matter until their next meeting on February 8, 2010. No further action was required.

Ms. Short addressed the board regarding a correspondence from Lisa Ledford from the Lexington Healing Arts Academy regarding license issue for Colleen Owen (deceased). Colleen Owen took her test and passed, but never applied for her license. Her mother wanted to know how she could go about getting her license to frame it. Michael West, Board Attorney, stated the board would not be able to honor the request per 201 KAR 42:035 Section 1. The Board discussed writing a letter or issuing an honorary certificate. The board agreed it would be best to send an e-mail back to Lisa Ledford explaining the board is very sorry for Ms. Owens loss, but the board is unable to honor her request due to potential fraud, but feel free to display the NCE and School Certificates.

Ms. Short discussed sending out postcards regarding the free CE course being offered by the Board in April. Jeff Boler, Resource Management Analyst, will send Mrs. Crisler a template of the post card for review. The board will review them at their next scheduled meeting on February 8, 2010 for approval.

Chairperson's Report

Theresa Crisler, Board Chair, presented a first draft of the MTBOK to the board for review. Mrs. Crisler requested the board review the draft and prepare comments for the next board meeting in order to provide comments and suggestions to the MTBOK Task Force. The formal commenting period will be open through March 1, 2010 per the MTBOK website.

Mrs. Crisler discussed sending Kellie Hale, former Board Administrator, a plaque for her services to the Board from October 1, 2009-December 31, 2009 or have a letter of appreciation sent out. Ms. Turner made a motion to send a letter of appreciation to Mrs. Hale. Motion, seconded by Mr. Mansfield, carried unanimously.

Mrs. Crisler discussed dates, prices and availability with the board for the August retreat. Mr. Maxwell made a motion to attend General Butler on August 5-7th. Motion, seconded by Mr. Mansfield, carried unanimously.

Mrs. Crisler spoke briefly about House Bill 180 to be presented before the legislation in 2010. The proposed legislation can be found on LRC's website regarding this bill. No further action was required.

Mrs. Crisler discussed a problem with the website concerning use of Windows and Word. Mrs. Crisler made it a policy we send everything out in PDF form. No further action was required.

Mrs. Crisler inquired about Massage Therapy's Standard Operating Procedures. Mr. Boler said he would send her an adopted policy document via e-mail. No further action is required.

License Status Report

The Licensure Status Report for the month ending December 31, 2009 was presented for the board's review. The report indicates 2224 active licensees and 47 inactive licenses.

Old Business

Ms. Logsdon reported on the state exam equivalencies for Hawaii. Ms. Logsdon reported Hawaii offers only 420 hours in their Massage Therapy program well under Kentucky's 600 licensure requirement. Further, Ms. Logsdon said there needs to be a refinement on the Pathology hours taken from Hawaii. Ms. Logsdon made a motion not to accept Hawaii's standards. Motion, seconded by Mr. Mansfield, carried unanimously.

Committee Reports

Holly Anne Barnhill made a motion to approve AV as a CE provider. Motion, seconded by Mansfield, carried unanimously.

Mrs. Crisler recused at 11:20

Ms. Logsdon made a motion to approve six Letters of Good Standing for Bellevue, South Louisville, Owensboro, Daymar-Paducah, Daymar-Paducah (2) and Daymar Louisville East. Motion, seconded by Mr. Mansfield, carried unanimously.

Mrs. Crisler returned at 11:27

Mr. Mansfield made a motion to approve SC, LH-B, DW and YG applications by endorsement. Motion, seconded by Ms. Logsdon, carried unanimously.

Mr. Mansfield made a motion to deny DU application, needs program breakdown showing pathology and needs, NCE examination. Motion, seconded by Ms. Logsdon, carried unanimously.

Mr. Mansfield made a motion to deny LJ application, needs 100 hours. Motion, seconded by Ms. Turner, carried unanimously.

Ms. Turner made a motion to refer DM complaint to OIG for further investigation, Case #2010-01. Motion, seconded by Ms. Horsford, carried unanimously.

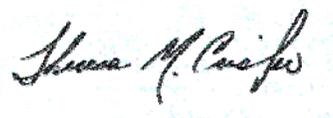
Mr. Maxwell made a motion to send complaint #2009-05 back to OIG for further investigation. Motion, seconded by Ms. Logsdon, carried unanimously.

Approval of Travel and Per Diem

Mr. Mansfield made a motion to approve travel and per diem. Motion, seconded by Ms. Turner, carried unanimously.

Adjournment

Mr. Maxwell made a motion to adjourn at 11:38. Motion, seconded by Ms. Turner, carried unanimously.



Theresa M. Crisler, Chair

