

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY  
BOARD MEETING**

**August 7, 2023**

A meeting for the Kentucky Board of Licensure for Massage Therapy was held at the Department of Professional Licensing, located in Frankfort, KY, and via Zoom, on August 7, 2023

<b><u>MEMBERS PRESENT</u></b> Valerie Smothers, Chair Nathan Thacker, Secretary Michelle Lasley Karen Frazier, Vice Chair Cheryl Turner	<b><u>DEPARTMENT OF PROFESSIONAL LICENSING STAFF</u></b> Kristen Lawson, Commissioner Jessica Brown, Board Administrator Courtney Cook, Operations Section Supervisor Jamar Carter, Administrative Section Supervisor Jenna Wells, Operations
<b><u>MEMBERS ABSENT</u></b> Cameron French	<b><u>PUBLIC PROTECTION CABINET STAFF</u></b> Sara Janes, Legal Advisor
	<b><u>PUBLIC</u></b> Le, Samantha, Denise Logsdon, Brandy Manning, Ann Boone

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**CALL TO ORDER**

Board Chair Valerie Smothers called the board meeting to order at 1:01 PM.

**MINUTES**

Michelle Lasley made a motion to approve the minutes from the July 18, 2023, meeting. Karen Frazier seconded. The motion carried.

**DPL REPORT**

On behalf of Commissioner Kristen Lawson, Jamar Carter indicated that the department was working on getting new staff, an additional 3 more positions and filling the position of Executive Staff Advisor that will work directly under the Commissioner.

**FINANCIAL STATEMENT REPORT**

The financial report for July 2023 was reviewed. Courtney Cook, Operations Section Supervisor indicated she was available for any questions. Courtney also indicated that she has received the OLS invoices and that the two last ones have been held as the board does not currently have the allotment to pay them.

**LICENSURE STATUS REPORT**

The Licensure Status Report for August 2023 was reviewed.

**NEW BUSINESS**

Board Chair Valerie Smothers reported that licensees now have the ability to track continuing education hours and document them in their eServices account. Jamar Carter also indicated that there was verbiage added to the website and a how to guide. Recent correspondence from FSMTB for August has been distributed to the board members, including that of the proposed resolutions and bylaws.

**ONGOING BUSINESS**

Karen Frazier indicated that she is still in the process of researching, with the collaborative help of several volunteers and the Kentucky Vet Board and are scheduled to meet on September 12, 2023.

Valerie Smothers indicated that she had a physical therapist, Lisa Weaver, who is interested on creating classes/training material related to device training. Valerie Smothers stated that the application review process would be reviewed by the applications committee at their upcoming meeting.

**ATTORNEY REPORT**

Sara Janes with the legal department at The Department of Professional Licensing indicating she was setting in for Daniel Leffel. She informed the board of using caution when using committee and sub committees, as you would then have to create agendas, keep meeting minutes and post the meetings for public access. If the board is only gathering data or have an education group, then those steps would not be required.

**APPLICATION COMMITTEE REPORT**

Applications for August 2023 were reviewed. On behalf of the Applications Committee, Valerie Smothers made the following recommendations:

**August Inactive Applications Total: (0)**

**Approved: (0):**

**Deferred: (0)**

**Denied: (0)**

**August Initial and Endorsement Applications Total: (12)**

**Approved: (11):**

**Deferred: (0):**

**Denied: (1)**

**August Certificate of Good Standing Initial Applications Total: (3)**

**Approved (3):**

**Deferred: (0):**

**Denied: (0)**

**August Certificate of Good Standing Renewal Applications Total: (3)**

**Approved: (2)**

**Deferred: (1):**

**Denied: (0)**

**August CEU Applications Total: (0)**

**Approved: (0)**

Cheryl Turner a motion to accept the applications committee report, Nathan Thacker seconded. The motion carried.

### **COMPLAINTS COMMITTEE REPORT**

Sara Janes on behalf of Daniel Leffel provided the complaints committee report from the August 7, 2023 meeting and gave the following recommendations:

- 2023BMT00002- Tabled for September board meeting.
- 2023BMT00004-M.R.-Send first letter of alleged unlicensed activity.
- 2023BMT00003- Refer for investigation.

Michelle Lasley made a motion to accept the complaints committee report, Nathan Thacker seconded. The motion carried.

### **BUSINESS REQUIRED TO BE CONDUCTED IN CLOSED SESSION**

No closed session required.

### **TRAVEL AND PER DIEM**

Nathan Thacker made a motion to approve travel and per diem for all Board members that attended the Board meeting and committee meetings. Cheryl Turner seconded the motion, carried.

### **NEXT MEETING**

The next regularly scheduled meeting will be September 11, 2023.

### **ADJOURNMENT**

Having no further business brought before the Board, Cheryl Turner made a motion to adjourn the meeting at 1:36 PM. Nathan Thacker seconded the motion, carried.

VS/jlb