



KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
 P.O. Box 1360, Frankfort, Kentucky 40602
 911 Leawood Drive, Frankfort, Kentucky 40601 (Overnight Delivery Only)
 Fax: (502) 696-5230 ~ <http://bmt.ky.gov>

Form Revision Date:

September 2015

Application for a Certificate of Good Standing of a Massage Therapy Training Program

RENEWAL SHORT FORM

INSTRUCTIONS

All schools that hold a Certificate of Good Standing of a Massage Therapy Training Program shall renew annually as required in **201 KAR 42:080**. This form is designed to make the renewal process easier. If you answer "No" to questions 1-6 you may simply submit a signed update of your evidence of quality education (see 7. below). If you answer yes to any of questions 1-6, you must supply documentation of the change.

1. Refer to KRS 309.363 and 201 KAR 42:080 in completing this application.
2. There is no fee associated with this application.
3. **Inclusion of updated statistics that show evidence of continued instructional quality is required by 201 KAR 42:080.** These statistics shall include but are not limited to:
 - a. Number of students enrolled vs. number completing the program
 - b. Exam pass rates
 - c. Licensure rate of those graduating
 - d. Placement rates
4. This completed application may be submitted to the Kentucky Board of Licensure for Massage Therapy either by mail to P.O. Box 1360, Frankfort, KY 40602 or by delivery to 911 Leawood Drive, Frankfort, KY 40601.

SCHOOL NAME: _____

Please check the box that applies to your program and attach documentation if you check "yes."

1. no yes Has your school's contact information changed?
2. no yes Have you made changes in your instructional staff since your last renewal anniversary date?
3. no yes Have any of your instructors changed their qualifications?
4. no yes Have there been any additions, deletions or changes in your curriculum/courses?
5. no yes Have you added any additional massage therapy programs at your school?
6. no yes Has your program's accreditation been reviewed or renewed since your last renewal anniversary date?
7. Attach updated statistics that show evidence of continued instructional quality since your last renewal anniversary date. As described in 201 R 42:080 Section 3(1)(e). These statistics shall include:
 - A. Number of students enrolled vs. number completing the program since the last application,
 - B. Exam pass rates since the last application,
 - C. Licensure rate of those graduating since the last application,
 - D. Placement rates of graduates since the last application.

Signature of Program Administrator _____ Date _____