

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
BOARD MEETING**

December 5, 2022

A meeting for the Kentucky Board of Licensure for Massage Therapy was held at the Department of Professional Licensing, located in Frankfort, KY, and via Zoom, on December 5, 2022

<u>MEMBERS PRESENT</u> Brandy Madding, Chair Valerie Smothers,(Appt Chair) Nathan Thacker Michelle Lasley Karen Frazier(New Member)	<u>DEPARTMENT OF PROFESSIONAL LICENSING STAFF</u> Kristen Lawson, Commissioner Tasha Stewart, Administrative Section Supervisor (Notary Public) Jessica Brown, Board Administrator Courtney Cook, Operations Section Supervisor
<u>MEMBERS ABSENT</u> Cheryl Turner	<u>PUBLIC PROTECTION CABINET STAFF</u> Daniel Leffel, Legal Advisor
	<u>PUBLIC</u> Ashley Hernandez-FSMTB, Denise Logsdon, Ashley Loew, Louisville Harper, Emily Redding, Meghan Simpson

CALL TO ORDER

Board Chair Brandy Madding called the board meeting to order at 1:04 PM.

MINUTES

Brandy Madding made a motion to approve the minutes from the November, 2022, meeting. Val Smothers seconded. The motion carried.

SWEARING IN OF NEW MEMBER & APPOINTMENT OF NEW CHAIR

Tasha Stewart read the Department of Professional Licensing Board Member Oath of Office and swore in Karen Frazier to the Kentucky Board of Licensure for Massage Therapy. Valerie Smothers made a motion to nominate herself as Board Chair, Michelle Lasley seconded. The motion carried.

FINANCIAL STATEMENT REPORT

The financial report for November, 2022 was reviewed. Courtney Cook, Operations Section Supervisor stated she was available for any questions. It was discussed that current per diem is on hold as the Board had temporarily suspended it for four years. The Board has asked that Courtney Cook look into financials about getting previous board members paid for back pay.

ATTORNEY REPORT

Daniel Leffel stated that the CE Broker contract has been completed and Tasha Stewart stated that DPL has met with Catherine Como with CE Broker

DPL REPORT

Commissioner Kristen Lawson indicated that DPL would be utilizing Team Documents to use during our board meetings starting in January instead of the previous Google Documents as used in the past. She indicated that all DPL staff will be getting training on the new system.

NEW BUSINESS

Jessica Brown stated that sales tax verbiage had been added to the Board's website and includes a link to the Department of Revenue for additional assistance. Brandy Madding spoke by letting the Board know that she has met with those enforcing these taxes and stated that Revenue is working on creating a frequently asked questions section on their website for massage therapists. Some changes have recently been made.

The ORI KSP Request form was provided for Chair signature.

FSMTB will be having their 2023 Massage Board Executive Summit April 27-28, 2023 in Denver Colorado for executive directors/administrators and staff of each state board. Karen Frazier made a motion to send Administrator Jessica Brown to this summit. Nathan Thacker seconded, motion carried.

Michelle Lasley made a motion for herself to join the Complaints Committee, seconded by Nathan Thacker, motion carried.

Karen Frazier made a motion for herself to join the Applications Committee, seconded by Michelle Lasley, motion carried.

Karen Frazier made a motion for Valerie Smothers to be on the Complaints Committee, seconded by Michelle Lasley, motion carried.

It was decided that the Vice Chair and Secretary positions for the Board would be appointed at the January board meeting.

ONGOING BUSINESS

The CE Registry partnership proposal with FSMTB was completed as was the CE Broker contract was signed. It was also noted that all board members should be utilizing their State issued board emails at this time.

LICENSURE STATUS REPORT

The Licensure Status Report for December 2022 was reviewed.

BUSINESS REQUIRED TO BE CONDUCTED IN CLOSED SESSION

The Board did not go into closed sessions.

APPLICATION COMMITTEE REPORT

Applications for December 2022 were reviewed. On behalf of the Applications Committee, Val Smothers made the following recommendations:

November Inactive Applications Total: (1)

Approved: (1):
Deferred: (0)
Denied: (0)

November Initial and Endorsement Applications Total: (32)

Approved: (28):
Deferred: (4):
Denied: (0)

COMPLAINTS COMMITTEE REPORT

- No report.

BUSINESS REQUIRED TO BE CONDUCTED IN CLOSED SESSION - NO CLOSED SESSION

Pursuant to KRS 61.810(1)(j), for deliberations of quasi-judicial bodies regarding interviews, at which information protected by KRS 61.810(k) may be discussed.

EDUCATION COMMITTEE REPORT

The Education Committee made the following report and recommendations:

December Certificate of Good Standing Initial Applications Total: (3)

Approved (1):
Deferred: (2):
Denied: (0)

December Certificate of Good Standing Renewal Applications Total: (1)

Approved: (0)
Deferred: (1):
Denied: (0)

November CEU Applications Total: (0)

Approved: (0)

Valerie Smothers made a motion to accept the recommendation of the Education Committee. Nathan Thacker seconded the motion, carried.

TRAVEL AND PER DIEM

Michelle Lasley made a motion to approve travel and per diem for all Board members that attended the Board meeting and committee meetings. Nathan Thacker seconded the motion, carried.

NEXT MEETING

The next regularly scheduled meeting will be January 9, 2023.

ADJOURNMENT

Having no further business brought before the Board, Michelle Lasley made a motion to adjourn the meeting at 1:50 PM. Karen Frazier seconded the motion, carried.

VS/jlb