

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY
MEETING MINUTES
March 8, 2010**

A meeting of the Kentucky Board of Licensure for Massage Therapy was held at the Frankfort office on March 8, 2010.

MEMBERS PRESENT

Theresa Crisler-Board Chair
Cheryl Turner
Laurie Bond Horsford
Holly Anne Barnhill
Michael Mansfield

OCCUPATIONS AND PROFESSIONS STAFF

Frances Short, Executive Director
David Garr, Deputy Executive Director
Lucie Duvall, Board Administrator

MEMBERS ABSENT

Denise Logsdon-Secretary
Max Maxwell

OTHERS

Kim Guenther, AMTA, KY
Pat Sazy, ABMP, KY
Pam Jenkins, AMTA, KY

CALL TO ORDER

Theresa Crisler, Board Chair, called the meeting to order at 10:28 a.m.

MINUTES

Motion was made by Laurie Horsford to approve the minutes of the February 8, 2010 meeting. Motion, seconded by Cheryl Turner, carried unanimously.

FINANCIAL STATEMENT

A motion was made by Michael Mansfield to accept the financial statement, as presented. Motion seconded by Ms. Turner, carried unanimously.

DIRECTOR'S REPORT

Frances Short, Director, reported on the Licensure Status Report being posted on the website. Ms. Short explained the process of having the Licensure Status Report posted includes sending the information to the Public Protection Cabinet for approval to post on the website. This process usually takes one to two days after the Board has reviewed. Ms. Short stated the Licensure State Report would be posted on a monthly basis as of January 2010.

Ms. Short further discussed the posting of the Massage Therapy Schools on the website. Ms. Short stated all schools posted on the website have Certificates of Good Standing otherwise they would not be posted. The Board requested if no phone numbers or websites were listed on the website with the Schools listed, then they needed to be if at all possible.

Ms. Short reported to the Board that Susan Ellis was no longer with the Office of Occupations and Professions. Ms. Short shared that Janet Cox and David Garr, Deputy Executive Director would be operating the Fiscal department until a replacement was made. A motion was made by Holly Barnhill to send Susan Ellis a plaque for her services to the Board from September 2003-March 2010. Motion, seconded by Cheryl Turner, carried unanimously.

CHAIRPERSON'S REPORT

Theresa Crisler, Board Chair, discussed the Standard Operating Procedures in regards to approving license applications. Ms. Crisler addressed the issue of applications that were not completely and accurately filled out and said to return all applications that were incorrectly filled out. Ms. Crisler further suggested the applications committee get together to work on the SOP and review the current application procedures. Ms. Crisler asked the applications committee to create a check list for reviewing the applications and further asked Michael West, Board Attorney to check into the requirements for scheduling and reporting a Special Meeting.

Ms. Crisler reported on an e-mail received by the Board Administrator concerning a licensing issue. Ms. Crisler asked whether the e-mail should be placed in the applicants file for future reference in case it may be used as evidence of the applicant's character. The Board agreed to place a copy of the e-mail in the file with a notation on it for future reference.

LICENSURE STATUS REPORT

A Licensure Status Report for the month ending February 28, 2010 was presented to the Board for review. The report showed there are currently 1,994 active licenses and 57 inactive licenses.

NEW BUSINESS

Discussion of Regulation Development was post-poned until next meeting.

OLD BUSINESS

Ms. Crisler briefly discussed the upcoming Board provided CE class. Ms. Crisler discussed sending out post cards to LMT in KY to notify them of the upcoming event.

Ms. Crisler updated the Board on the Legislative activity in regards to House Bill 180. Ms. Crisler reported the Legislation did not like the Class B being upgraded to Class A. Ms. Crisler stated fines needed to be increased, but shouldn't sacrifice the Bill over fines. Pam Jenkins, AMTA, KY reported to the Board nobody's Bill was getting passed with the word fee in it. Ms. Crisler offered support to AMTA representatives if needed with Bill 180.

Ms. Crisler discussed creating a Regulations Committee. Ms. Crisler added everyone should bring all comments and notes to the next meeting for review to be considered to place in the Statutes and Regulations. The Board can deal with regulations without a committee or have one person designated to work and report to the Board.

Ms. Crisler discussed the Adhoc Committee. Ms. Crisler stated that Denise Logsdon as committee Chair for Adhoc was to report back to the Board her findings and therefore there was no need to keep the Adhoc committee in contact with the Boards. Concerning Legislative updates, Ms. Logsdon would provide such information as chair of the Adhoc committee. Ms. Crisler also informed the Board the agenda will continue to list under Old Business Legislative update until the Bill passes or doesn't pass.

COMMITTEE REPORTS

Mr. Mansfield made a motion to approve JM, DU, XB, FB, DT and JW applications by endorsement pending additional information. Motion, seconded by Ms. Horsford, carried unanimously.

Mr. Mansfield made a motion to approve JR, LF and JK for applications by initial licensure. Motion, seconded by Ms. Turner, carried unanimously.

Mr. Mansfield made a motion to approve CA, JM and JS for renewals. Motion, seconded by Ms. Turner, carried unanimously.

Mr. Mansfield made a motion to deny LB, BY, JM, AH, AU and DS renewals. Motion seconded by Ms. Turner, carried unanimously.

Ms. Turner made a motion for OIG to conduct an investigation regarding case #2010-5. Motion, seconded by Ms. Barnhill, carried unanimously.

Michael West, Board Attorney reported on case #2009-05 stating Michael Mansfield was to review the case before a decision could be made. Mr. West reported on case #2010-03 informing the Board he sent a letter to the Louisville Metro Police Department as directed and said the case was now closed. Mr. West also reported on case #2010-04 stating he filed a civil suit against DM seeking an injunction. Mr. West also sent a letter of referral to the Daviess Co. Attorney. No further action was required.

TRAVEL AND PER DIEM

Ms. Turner made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Ms. Barnhill, carried unanimously.

NEXT MEETING

The next meeting is scheduled for April 21, 2010 at the Frankfort office at 10:00 a.m.

ADJOURN

Ms. Turner made a motion to adjourn at 11:42 a.m., having no further items of discussion. The motion, seconded by Mr. Mansfield, carried unanimously.

A handwritten signature in black ink, appearing to read "Theresa M. Crisler". The signature is fluid and cursive, with the first name being the most prominent.

Theresa Crisler, Chair