

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY**

**BOARD MEETING**

**September 9, 2019**

A regular meeting for the Kentucky Board of Licensure for Massage Therapy was held at the Department of Professional Licensure, located in Frankfort, KY September 9, 2019.

<p><b><u>MEMBERS PRESENT</u></b> Brian Houillion, Chair Brandy Madding, Vice Chair Kari Marie Fogle Marilyn Gossett Cheryl Turner</p> <p><b><u>MEMBERS ABSENT</u></b> Richard Whitehouse Michael Grise</p>	<p><b><u>DEPARTMENT OF PROFESSIONAL LICENSING STAFF</u></b> Tammy Sharp, Board Administrator Chessica Nation-Administrative Section Supervisor Robin Vicky-Financial Section Supervisor Vickie Logan- Financial</p> <p><b><u>PUBLIC PROTECTION CABINET STAFF</u></b> Chris D. Hunt- Legal Counsel</p> <p><b><u>OTHERS</u></b> Denise Logsdon-AMTA-KY Jaime Carpenter-AMTA Jeff Butler-AMTA Jill Cole-LHAA Ann Boone Sharon Wood Lisa Lilly, LMT Amber Mortensen Chase Bellamy</p>
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**CALL TO ORDER**

Brian Houillion, Chair, called the board meeting to order at 11:22 a.m.

**MINUTES**

Cheryl Turner made a motion to approve the minutes from August 5, 2019. Brandy Madding seconded the motion. The motion carried.

**FINANCIAL STATEMENT REPORT**

The financial report for August 2019 reviewed. No motion required.

**LICENSURE STATUS REPORT**

The Licensure Status Report for August 2019 was reviewed. No motion required.

**LEGAL COUNSEL REPORT**

No report

**DPL REPORT**

Commissioner Vanhose reported that the move to the new building remains scheduled for October/November, 2019.

**APPLICATION COMMITTEE REPORT**

The Application Committee met and reviewed applications September 9, 2019. On behalf of the Applications Committee, Brandy Madding made the following recommendations:

**Paper Renewals: Total (2)**

**Approved (2)**

Xzylia Giardi; Jenny Pisano

**Inactive Status Application (0)**

**Approved (0)**

**Return to Active Status Application (1)**

**Approved (1)**

Amanda Fey

**Initial Applications Total: (24)**

**Approved: (20)**

Brooke Atkinson; Chase Bellamy; Kimberly Dye; Garrett Fitzgerald; Ann Houpt; Julie Jesse; Trisha Ketzer; Paula Mallery; Brittany Mayo; Kaitlyn McHale; Joann McDonald; Amber Mortensen; Rachel Naidele; Jessica Newton; Karli Neutz; Heather Pruet; Kimberly Robins; Jordan Spurling; Sara Stivers; Mareike Yocum.

**Deferred: (4)**

Mendy Baker; Hannah Fitzpatrick; Dawn Hinman; Bethany Kannapel

**Denied: (0)**

**Endorsement Applications Total: (6)**

**Approved (5)**

Kristen Jacob; Mary Kemp; Xuehong Ling; Melanie Summers; Shannon Woods.

**Deferred (1)**

Jie He Prater

Cheryl Turner made a motion to accept the recommendations of the Application Committee. Brandy Madding seconded the motion. The motion carried.

**Education Committee**

The Education Committee met and reviewed applications September 9, 2019. On behalf of the Education Committee, Brandy Madding made the following recommendations:

**Certificate of Good Standing Applications Total (2)**

**Approved (1)**

Northwest Academy for the Healing Arts (2018 and 2019)

**Deferred (1)**

Lincoln Institute of Body Therapy

**Certificate of Good Standing Renewal Applications Total: (3)**

**Approved (3)**

Bodyworks; Louisville School of Massage; Mountwest.

**Application for Continuing Education Program Total: (0)**

**Approved (0)**

Brandy Madding made a motion to accept the recommendation of the Education Committee. Marilyn Gossett seconded the motion. The motion carried.

**COMPLAINTS COMMITTEE REPORT**

The Complaints Committee met September 9, 2019 . Brian Houllion reported:

2014-06A ----- Ongoing  
2018-02----- Ongoing  
2018-12----- Ongoing  
2018-17----- Ongoing (Formal Complaint-Resolve Informally by Agreed Order)  
2018-19----- Ongoing (Formal Complaint-Resolve Informally by Agreed Order)  
2018-20----- Ongoing  
2018-21----- Ongoing (Formal Complaint-Resolve Informally by Agreed Order)  
2018-22----- Ongoing  
2019-03-----Ongoing (Formal Complaint-Resolve Informally by Agreed Order)  
2019-04-----Ongoing ( Committee Recommends Formal Complaint)  
2019-05-----Ongoing  
2019-06-----Ongoing (Formal Complaint-Resolve informally by Agreed Order)  
2019-07-----New  
2019-08-----New

Brandy Madding made a motion to accept the recommendation of the Complaints Committee. Marilyn Gossett seconded the motion. The motion carried.

**ONGOING BUSINESS**

Board Chair Brian Houllion briefly discussed changes to the agenda and minutes to reflect old business as ongoing business and also changes to the Board's letterhead . There were no objections to the changes. Changes will be forwarded to the appropriate personnel at the Department for Professional Licensure.

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Budget of Massage Therapy Board discussed. Brian Houillion made a motion for the board members to forgo per diem beginning with the September 2019 meeting. The motion was seconded by Brandy Madding and carried. The Board will continue with the current meeting schedule.

Investigator limitations and expenditures discussed. The Complaints Committee will place expenditure caps as needed.

Statute changes for fee limits discussed. Brian Houillion made a motion for the fee statute to be established through administrative regulation. The motion was seconded by Kari Fogle and Carried.

Brandy Madding made a motion to set the initial application fee to \$225.00 and the licensure renewal fee to \$200.00. The motion was seconded by Kari Fogle and carried.

**NEW BUSINESS**

No new business discussed

**TRAVEL AND PER DIEM**

Travel vouchers and timesheets distributed. Motion was made by Cheryl Turner and seconded by Brandy Madding to approve travel and per diem for the board and committee meetings. The motion carried unanimously.

**NEXT MEETING**

The next regularly scheduled meeting of the Board will be October 7, 2019 at 10:30 a.m. The next Application Committee Meeting will be October 7, 2019 at 8:30 a.m. The next Complaints Committee Meeting will be October 7, 2019 at 9:00 a.m. All will be held at the Department of Professional Licensure at 911 Leawood Drive, Frankfort, KY.

**ADJOURNMENT**

Having no further business brought before the Board, Cheryl Turner made a motion to adjourn the meeting at 2:00 p.m. and Marilyn Gossett seconded the motion. The motion carried unanimously.

BH/ts