

**KENTUCKY BOARD OF LICENSURE FOR MASSAGE THERAPY  
BOARD MEETING  
November 4, 2019**

A regular meeting for the Kentucky Board of Licensure for Massage Therapy was held at the Department of Professional Licensing, located in Frankfort, KY on November 4, 2019.

|                                                                                                                                                 |                                                                                                                                                                           |
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| <b><u>MEMBERS PRESENT</u></b><br>Brian Houillion, Chair<br>Brandy Madding, Vice Chair<br>Cheryl Turner<br>Richard Whitehouse<br>Marilyn Gossett | <b><u>DEPARTMENT OF PROFESSIONAL LICENSING STAFF</u></b><br>Chessica Nation, Administrative Section Supervisor<br>Isaac VanHoose, Commissioner<br>Vickie Logan, Financial |
| <b><u>MEMBERS ABSENT</u></b><br>Michael Grise<br>Kari Marie Fogle                                                                               | <b><u>PUBLIC PROTECTION CABINET STAFF</u></b><br>Chris D. Hunt, Legal Counsel                                                                                             |
|                                                                                                                                                 | <b><u>OTHERS</u></b><br>Kim Alexander-AMTA<br>Jeff Butler-AMTA<br>Sharon Wood<br>Kristen Goodwille-WHAS<br>William Jernigan<br>Charles Watson                             |

**CALL TO ORDER**

Brian Houillion, Chair, called the board meeting to order at 10:40 a.m.

**MINUTES**

Richard Whitehouse made a motion to approve the minutes from October 7, 2019. Marilyn Gossett seconded the motion. The motion carried.

**FINANCIAL STATEMENT REPORT**

The financial report for October 2019 was reviewed. No motion required.

**DPL REPORT**

Commissioner VanHoose reported that the move to the new building has been rescheduled for November 19, 2019.

**LICENSURE STATUS REPORT**

The Licensure Status Report for October 2019 was reviewed. No motion required.

**APPLICATION COMMITTEE REPORT**

The Application Committee met and reviewed applications November 4, 2019. On behalf of the Applications Committee, Brandy Madding made the following recommendations:

**Paper Renewals: Total (1)**

**Approved (1)**

Joe Dierdorff

**Inactive Status Application (0)**

**Approved (0)**

**Return to Active Status Application (1)**

**Approved (1)**

**Initial Applications Total: (15)**

**Approved: (11)** Shannon Boggs; Mitzi Finn; Krista Hefty; William Jernigan; Kimberly Keller; Heather Luebbe; Candace Petty; Lorraine Price; Lindsey Ryan; Mahala Schack; Maryann Watts  
**Deferred: (4)** Lavonna Calder; Hannah Fitzpatrick; Steven Gabbard; Xiacia Li  
**Denied: (0)**

**Endorsement Applications Total: (8)**

**Approved (8)** Kathleen Behan; Stacy Bingaman; Stacy Grainger; Lindsey Pavkovich; Cynthia Sevier; Tiffany Starks; Madison Stewart; Jun Wang  
**Deferred (0)**

Cheryl Turner made a motion to accept the recommendations of the Application Committee. Richard Whitehouse seconded the motion. The motion carried.

**Education Committee**

The Education Committee met and reviewed applications November 4, 2019. On behalf of the Education Committee, Brandy Madding made the following recommendations:

**Certificate of Good Standing Applications Total (2)**

**Approved (1)** Calcopa approved for 2002 and 2003  
**Deferred (1)** Holistic Therapy Center

**Certificate of Good Standing Renewal Applications Total: (1)**

**Approved (1)**Advanced Massage Therapeutics

**Application for Continuing Education Program Total: (1)**

**Approved (1)** Essential Oils for Beginners

Marilyn Gossett made a motion to accept the recommendation of the Education Committee. Richard Whitehouse seconded the motion. The motion carried.

**COMPLAINTS COMMITTEE REPORT**

The Complaints Committee met November 4, 2019 . Cheryl Turner reported:

2014-06A -----Ongoing  
2018-02-----Ongoing  
2018-12----- Ongoing  
2018-17----- Ongoing  
2018-19----- Ongoing  
2018-20----- Ongoing  
2018-21----- Ongoing  
2018-22----- Ongoing  
2019-03-----Ongoing  
2019-04-----Ongoing  
2019-05-----Ongoing  
2019-06-----Ongoing  
2019-07-----Dismiss  
2019-08-----Ongoing  
2019-09-----Ongoing  
2019-10-----New

Brandy Madding made a motion to accept the recommendation of the Complaints Committee. Marilyn Gossett seconded the motion. The motion carried.

### **LEGAL COUNSEL REPORT**

Chris Hunt reported that there are two possible 13B hearings in the near future and the Board should have more definitive information around the start of the year.

### **ONGOING BUSINESS**

Brian Houillion advised that he will meet with the Interim Joint Committee for Licensing, Occupations and Administrative Regulations on November 20<sup>th</sup>. He will be presenting two options for raising fees to be presented in the session.

The Board agreed that, if necessary, the December board meeting could be canceled and not rescheduled.

Brian Houillion explained the process for the upcoming officer elections in January.

The Board discussed the possibility of holding a two-day retreat in March. Further details will be researched closer to March.

The formation of an Administrative Regulation Sub-committee was discussed; however, the board members decided to each review the regulations separately and discuss as a group at the retreat.

The following board meeting dates for 2020 were set:

- January 6<sup>th</sup> at 1:00 p.m.
- February 3<sup>rd</sup> at 1:00 p.m.
- March 2<sup>nd</sup> at 9:00 a.m. and March 3<sup>rd</sup> at 1:00 p.m. (Retreat)
- April 6<sup>th</sup> at 1:00 p.m.
- May 4<sup>th</sup> at 1:00 p.m.
- June 1<sup>st</sup> at 1:00 p.m.
- July 6<sup>th</sup> at 1:00 p.m.
- August 3<sup>rd</sup> at 1:00 p.m.
- September 14<sup>th</sup> at 1:00 p.m.
- October 5<sup>th</sup> at 1:00 p.m.
- November 2<sup>nd</sup> at 1:00 p.m.
- December 7<sup>th</sup> at 1:00 p.m.

### **NEW BUSINESS**

No new business discussed.

### **TRAVEL AND PER DIEM**

Travel vouchers and timesheets distributed. Motion was made by Marilyn Gossett and seconded by Brandy Madding to approve travel for the board and committee meetings. The motion carried.

### **PUBLIC COMMENT PERIOD**

The Board received questions from guests regarding a licensee with allegations of misconduct. The Board advised that no recent complaints had been received against this individual.

### **NEXT MEETING**

The next regularly scheduled meeting of the Board will be December 2, 2019 at 1:00 p.m. The next Application Committee Meeting will be December 2, 2019 at 8:30 a.m. The next Complaints Committee

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Meeting will be December 2, 2019 at 9:00 a.m. All will be held at the Department of Professional Licensure at 500 Mero Street, Frankfort, KY 40601.

**ADJOURNMENT**

Having no further business brought before the Board, Marilyn Gossett made a motion to adjourn the meeting at 11:30 a.m. and Richard Whitehouse seconded the motion. The motion carried.

BH/ts